

**Newaygo County Mental Health**  
**Minutes of the Regular Meeting**  
**May 11, 2023**  
**10:04 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:04 a.m. on Thursday, May 11, 2023 in the Board Conference Room.

Member Kolk opened the meeting with prayer.

**Roll Call**

Members Present: Kathy Broome, Ken DeLaat, Catherine Kellerman (Zoom), Bryan Kolk, Todd Koopmans, Sarah Boluyt, Helen Taube, Sue Twing and Wayne Mast

Members Excused: Ralph Bell, Michelle Petz, Tonya Prewitt

Others Present: Carol Mills, CEO; Jeff Labun, COO; Denise Russo-Starback, Director of Clinical Services, Mary Spicer, recording secretary, and Mike Helmer, Jean Tuls

**Communications from the Public**

Jane Tuls thanked NCMH for services to the community. Mrs. Tuls had questions regarding criteria for new adult home opening in Grant.

**Approval of Agenda**

**Motion** by Member Kolk, supported by Member Koopmans, to approve the agenda. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Kolk, supported by Member Mast, to approve the minutes of the Regular Board meeting of April 13, 2023 as presented. No discussion; motion carried unanimously.

**Election of Officers**

Per the minutes of the Executive Committee meeting on May 5, 2023, nominations for election of officers resulted in the following

Chair: Ken DeLaat  
Vice-Chair: Susan Twing and Sarah Boluyt  
Secretary: Kathy Broome and Cathy Kellerman  
Treasurer: Sarah Boluyt and Brian Kolk

*Chair*

Nomination for Chair was presented: Ken DeLaat. Chair DeLaat requested nominations from the floor times three for the Office of Chair. None received. Nominations were closed.

**Motion** by Member Kolk, supported by Member Boluyt, to elect Ken DeLaat as Chair; motion carried unanimously.

*Vice-Chair*

Nomination for Vice-Chair was presented: Susan Twing and Sarah Boluyt. Chair DeLaat requested nominations from the floor times three for the Office of Chair. None received. Nominations were closed. Member Boluyt withdrew her name from nominations.

**Motion** by Member Broome, supported by Member Boluyt, to elect Sue Twing as Vice-Chair; motion carried unanimously.

*Secretary*

Nominations for Secretary were presented: Kathy Broome and Cathy Kellerman. Chair DeLaat requested nominations from the floor times three for the Office of Secretary. None received. Nominations were closed.

Roll call vote for Secretary:

Boluyt:	Broome	Koopmans:	Kellerman
Broome:	Broome	Mast:	Broome
DeLaat:	Broome	Taube:	Kellerman
Kolk:	Broome	Twing:	Broome

Broome: 6 votes

Kellerman: 2 votes

Member Broome elected as Secretary.

*Treasurer*

Nomination for Treasurer was presented: Sarah Boluyt and Bryan Kolk. Chair DeLaat requested nominations from the floor times three for the Office of Treasurer. None received. Nominations were closed. Member Kolk withdrew his name from nominations.

**Motion** by Member Kolk, supported by Member Twing, to elect Sarah Boluyt as Treasurer; motion carried unanimously.

**Presentations**

Mike Helmer presented on Randy's House. Questions were addressed.

- Structure of Home Requirements
- Structure of Treatment
- Funding / Cost of Housing
- Expectations of Residents
- Engagement Center coming to Montcalm County

**Directors Update**

Reviewed Director Mills written report with questions addressed.

**Executive Committee**

Reviewed minutes of May 5, 2023.

Reminder that June 23, 2023 at 9 a.m. is the Strategic Planning Session.

**Finance**

Check Register, Cash Statement and Budget to Actual reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

No meeting scheduled.

**Policy Committee**

No meeting scheduled.

**Recipient Rights**

Reviewed minutes from May 8, 2023

Next meeting is August 14, 2023 at 10:00 a.m.

**Consumer Advisory Committee (CAC)**

Next meeting is May 25, 2023 at 12:30 p.m. Lunch will be at 12:00 p.m.

**Promotion & Education Committee**

No meeting scheduled.

**Mid-State Health Network (MSHN)**

Member Twing discussed Strategic Planning updates. Questions were addressed.

**Community Mental Health Association (CMHA)**

Voting delegates were chosen for the Summer Conference in Traverse City on June 5, 2023. Helen Taube and Todd Koopmans will be voting delegates for NCMH.

**Communications from the Public**

No communications from the public presented.

**Adjournment**

**Motion** by Member Kolk, supported by Member Koopmans, to adjourn the meeting at 11:43 a.m. No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair

  
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Kathy Broome, Secretary